

Planning and Research Committee
Faculty of Humanities and Social Sciences
Minutes of Meeting
Thursday, February 16, 2023, 9:30 a.m. (AA5014 & Teams)

A meeting of the Faculty of Humanities and Social Sciences Planning and Research Committee was held Thursday, February 16, 2023, 9:30 a.m. J. Geck was Chair, and the following committee members were in attendance:

J. Geck, English	M. Milner, GFO	K. Totten, Folklore
V. Forbes, Archaeology	L. Swiss, Dean's Office	N. Welch, Linguistics

Absent: G. Kundhi, Economics; Bruce Marsh, MUNSU

1. Approval of the Agenda
-Research Catalyst Awards moved to item 3; the Agenda was accepted with this change.
(Moved/Second: L. Swiss/N. Welch) Carried.
2. Approval of the Previous Meeting Minutes (January 19 & 27, 2023)
Both sets of previous minutes were approved as presented.
(Moved/Second: L. Swiss/V. Forbes) Carried.
3. Research Catalyst Awards (RCA) Adjudication
The deadline for applications will be extended to March 1. The subcommittee consisting of J. Geck, L. Swiss, K. Totten, N. Welch, and I. Cote, Director of Nexus Centre will adjudicate applications and bring decision to PRC members for endorsement. L. Swiss to organize subcommittee adjudication meeting. The goal is to have the announcement of award issued from the Dean's Office by end of March.

It was re-iterated that V. Forbes has recused herself from any discussion and will not receive any information regarding the adjudication, as she has indicated previously she will be applying.
4. PRC Mandate/Constitution and By-Laws
After some discussion, it was decided in light of Faculty Governance being discussed at a higher faculty level, this agenda item would be deferred to later date. (Moved/Second: V. Forbes/L. Swiss) Carried
5. Austerity Measures (i.e. increase of course caps)/faculty's view of research
A copy of the new Collective Agreement has not yet been issued, but it was stated that it may alleviate some of the issues and concerns originally raised by Dr. C. Thorne. It was decided to defer this item to later date, after the new CA is issued.
6. Process/Operating Procedure for Henrietta Harvey/George Story Distinguished Lectureships
M. Milner identified that the Distinguished Lectureships need a more formal, structured procedure or guide for departments. Currently, it appears there is no full understanding within the departments of where responsibility lies (Department vs Dean's Office) for various items required to get these events organized.

The Call for nominations for 2023-2024 lectureships is due to be issued soon. The PRC will evaluate the new call with guidelines before it is issued. It was suggested to keep the call open and broad to encourage more nominations, as there has been fewer nominations in recent years.

George Story Lectureship (speaker Kristina Fagan Bidwell) was recorded this year and can be viewed on CBC Ideas.

7. ADR Update

Grants were not impacted by the labour disruption, as the Grants Facilitation Officers met the required deadlines. Some deadlines were moved, and L. Swiss will send notice of new deadline dates.

Dr. Swiss gave an overview of the expected workload for the four newly hired Graduate Assistants working with the GFOs in the Dean's Office.

A conversation has been initiated with ITS on a variety of issues regarding proper tools, information management systems for HSS.

Targeted positions for hiring will now get started.

The call for applications regarding CA Clause 3.26 Course Remissions will be issued shortly. Deadline as per the CA is April 15, which will be extended to Monday, April 17, since April 15 is a Saturday.

L. Swiss notified the committee he accepted a new position starting July 2023 and will be finished at Memorial end of June.

8. Other Business

NSERC Undergrad Student Research Award will go to a subcommittee of PRC for adjudication

N. Welch indicated he has gathered information on research items from ASM's in his department, and he will share it with the Dean's Office and Chad Pelley for communications and publication purposes.

The annual faculty event A Fine Crowd is scheduled for Wednesday, April 26, 4-6 pm at Signal Hill Campus. A "Safe the Date" notice has been issued to the faculty.

The HH Distinguished Lectureship is scheduled for March 17th with presenter Geoffrey Rockwell, Suncor Music Hall.

Meeting adjourned at 10:30 a.m.
Next meeting: Thursday/March 16, 2023, 9:30 a.m.